

Nebraska State Board of Landscape Architects
Annual Board Meeting Minutes
January 28, 2014
215 Centennial Mall South, Small Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, Fifth Floor, Lincoln, Nebraska. Chairperson Bryers called the meeting to order at 8:35am and informed the public of the location of the Open Meetings Act. Notice of the meeting was published on the Board's website and in the Lincoln Journal Star in accordance to the Open Meetings Act.

Roll Call: Eileen Bergt, Dennis Bryers, David Ciaccio, JoAnne Kissel, Todd Maiellaro, Gary Wells
Staff Present: Sandra Weaver, Administrator (AD); Jean Lais, Administrative Assistant (AA); Lisa Mathews (CO)

Election of Officers

Wells nominated Bryers and Bergt to serve as Chairperson and Vice-Chairperson respectfully.

Action Motion by Wells, second by Kissel to elect Bryers as Chairperson and Bergt as Vice-Chairperson. Voting Yes: Bergt, Ciaccio, Kissel, Maiellaro, Wells, Bryers; Voting No: None

Public Comment/Appointments

No public comments were made.

A Consent Agenda

Meeting Minutes from the October 29, 2013 were approved as presented.

Late PDH Submittal for Lane Ledbetter was formally approved.

Action Motion by Ciaccio, second by Bergt to approve the Consent Agenda as presented. Voting Yes: Bergt, Ciaccio, Kissel, Maiellaro, Wells, Bryers; Voting No: None

B Financial Matters

Budget Status Report – October, November, December 2013

MTD General Ledger Detail Report – October, November, December 2013

Fund Summary Report – October, November, December 2013

Financial Profile FY 2013/2014 – October, November, December 2013

Weaver report that with a little over 50% of the fiscal year elapsed, the Board has spent 62% of the budgeted expenses. Due to this, she will be keeping a close watch to insure there are no overages. However, since there will not be a spring CLARB meeting, travel expenditures should be OK.

Other Financial Matters – *None*

Action Motion by Kissel, second by Wells to approve the Financial Matters as presented. Voting Yes: Bergt, Ciaccio, Kissel, Maiellaro, Wells, Bryers; Voting No: None

Weaver left the meeting at 8:51am

C Applications

Licensure/Examination

Applications for Licensure by Reciprocity

Approved: Gerdo Aquino, CA; Jamie Fogle, CO; John Norris, CO

Applications for Initial Licensure - *None*

Action Motion by Kissel, second by Maiellaro to approve the Applications as reviewed and discussed. Voting Yes: Bergt, Ciaccio, Kissel, Maiellaro, Wells, Bryers; Voting No: None; Not present for voting: Ciaccio

D Compliance

New Cases - *None*

Pending Cases

Bryers recused himself from the discussion at 8:51am

Executive Session began at 8:52am

Nebraska State Board of Landscape Architects
Annual Board Meeting Minutes
January 28, 2014
215 Centennial Mall South, Small Conference Room, Lincoln, NE

Action Motion by Ciaccio, second by Wells to enter into executive session for discussion of pending and new compliance cases not a matter of public information to prevent needless injury to the reputation of those involved. The limitation for going into executive session was restated by Vice-Chairperson Bergt. Voting Yes: Bergt, Ciaccio, Kissel, Maiellaro, Wells; Voting No: None; Not Present: Bryers

13.01-Summary & Documentation

Reviewed and Discussed in Executive Session

Executive Session concluded at 9:05am

Action Motion by Wells, second by Maiellaro to close executive session for discussion of pending and new cases not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Bergt, Ciaccio, Kissel, Maiellaro, Wells; Voting No: None; Not Present: Bryers

Bryers re-entered meeting at 9:06am

Action Motion by Wells, second by Maiellaro to dismiss case 13.01 and not to consider it disciplinary action. Voting Yes: Bergt, Ciaccio, Kissel, Maiellaro, Wells; Voting No: None; Abstain: Bryers

Compliance Issues

City of Lincoln not allowing Landscape Architects to stamp certain drawings
Kissel reported still having issues. Bryers will contact Scheer at Clark Enersen to get more information. No action taken.

Mathews left the meeting at 9:20am

E Committee Reports

Officers Report - None

Statute Revision Task Force

No further meetings have been scheduled per Maiellaro. The Task Force would still like to discuss the definition of landscape architecture and have further discuss on the issue of continuing education. Bryers will contact Slaven with a deadline of mid-April to have their recommendations and any proposed language to the board.

CLARB

Bryers reminded the Board that in place of a spring meeting, CLARB will be holding monthly webinars. All Board members are welcomed to participate. There will not be a webinar in February as this is when the Regional Calls will be held. They will resume in March.

CLARB has opted to extend the annual meeting, since there is no spring meeting, with additional sessions and topics. However, overall cost will still be less than attending two meetings a year. This year's meeting will be held in Reston, Virginia.

ASLA - None

Office/Staff

AA Lais informed the Board that the Nebraska Board of Engineers and Architects has hired Steve Masters as the new Executive Director. He apologize for not being able to attend the whole meeting due to training being scheduled.

F Old Business

Governance issues – None

Landscape Architect Items - None

G New Business

Governance Issues

Board Policies - None

Nebraska State Board of Landscape Architects
Annual Board Meeting Minutes
January 28, 2014
215 Centennial Mall South, Small Conference Room, Lincoln, NE

Rules and Regulations - None

Statutes

ASLA Report on Continuing Education Requirements by State

CLARB ListServe Responses with regards to how other states define Health, Safety, and Welfare (HSW) and what percentage of Professional Development Hours (PDH) is required to be HSW related

As part of the Board's review of revisions to the Statutes to be introduced in 2015, the members had requested AA Lais to look into what other states require and how Health, Safety, and Welfare (HSW) is defined.

Maiellaro requested the reports be sent to the Task Force for further analysis and consideration.

Landscape Architect Items

Peer Review Committee Report

The report by the Peer Review Committee was provided for review. The Committee is charged with the responsibility of reviewing the Professional Development Hours (PDH) submitted with each license renewal. The Committee met on January 7, 2013, to review the submittals received to date during the current renewal period. The Committee recommended approval of all PDH.

Adamson submitted hours from 2012 instead of 2013. AA Lais sent a letter requesting the correct hours. He has re-submitted the correct PDH and has been approved by both the committee and board chairs as per Board policy.

Action Motion by Ciaccio, second by Kissel to accept the committee's recommendation and Adamson's re-submittal. Voting Yes: Bergt, Ciaccio, Kissel, Maiellaro, Wells, Bryers; Voting No: None

Board Response to Survey

Chairperson Bryers was to supply a response to some of the comments received from the Task Force's Survey last fall. He has not been able to draft anything to date. Kissel suggested this be added to the Board's FAQ section on the website once completed. No action taken.

Strategic Plan

Current Strategic Plan

The Board requested the dates be changes to the current year and/or two-year period. The following items were accomplished in 2013 and can be removed from the Plan:

Enhance the NSBLA website under "Public Awareness"

Add FAQ pages on the website under "Ordinance & Code Development Assistance"

Discussion was held regarding reopening discussions with the Board of Geologists about the possibility of merging the two boards. Bryers will contact them to see if there is still any interest. No action taken.

H General Information

Public Notice publication as submitted to the Lincoln Journal Star provided for review.

Board meetings and schedule was provided for review.

Roster of Board members was provided for review. - Kissel and Ciaccio are up for reappointment in September.

Licensing Trends

The Trends in Licensure and Fiscal Activity Reports were provided for review.

