

Nebraska State Board of Landscape Architects  
**Board Meeting Minutes**  
**October 23, 2018**  
215 Centennial Mall South, 5<sup>th</sup> Floor Small Conference Room, Lincoln, NE

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**CALL TO ORDER**

The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Bergt called the meeting to order at 8:35am and informed the public of the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on October 9, 2018, and on the Board's website in accordance with the Open Meetings Act.

**Member Roll Call:** Eileen Bergt, Eric Casper, David Ciaccio, Todd Maiellaro, Gayle Malmquist;  
Absent: Bradley Swerczek

**Staff Present:** Jean Lais, Administrative Assistant (AA); Sandra Weaver, Business Manager (BM);  
Lindy Rauscher, Compliance Officer (CO)

**PUBLIC COMMENTS/APPOINTMENTS**

No members of the public were present.

**A CONSENT AGENDA**

*July 31, 2018 Meeting Minutes*

*August 28, 2018 Meeting Minutes*

*Late PDH Submittals and Approvals*

**Approved:** Julia Montroy, MO

**Action**

Motion by Malmquist, second by Ciaccio to approve the Consent Agenda as presented. Voting Yes: Casper, Ciaccio, Maiellaro, Malmquist, Bergt; Voting No: None

**B REPORTS**

*Officers Report – None*

*Office/Staff – None*

**C OLD BUSINESS**

***Professional Landscape Architects Act – Exemptions Revision***

Correspondence from John Royster, ASLA Trustee, and David Levy, ASLA Lobbyist, with regards to the proposed exemption language revision related to the home builders language was provided for review. After discussion, the members voted to leave the revisions as introduced in AM1649 during the 2018 legislative session. Chairperson Bergt will communicate the decision to ASLA. AA Lais will follow up with a reminder there is still a date change related to renewals that needs to be made in the new bill and inquire as to who should send the request for a new draft to the bill writers.

**Action**

Motion by Ciaccio, second by Malmquist to accepted the recommendation of David Levy to proceed with the original language of amendment except the required date change. Voting Yes: Casper, Ciaccio, Maiellaro, Malmquist, Bergt; Voting No: None

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**Peer Review Committee Appointment**

A copy of the current committee roster was provided. Ronald Poe has agreed to serve for another term. The 2019 committee will consist of Ronald Poe, Tom Bentley, and Kristina Engle. Engle will serve as the Chair.

**Draft Strategic Plan**

AA Lais provided a draft of the strategic plan items as discussed at the August 28, 2018, meeting. A preliminary Scope of Work has been received from NIC for the redesign of the Board's website.

They are currently waiting for approval from the Records Board and the NIC manager. The project manager is currently working on the Home page mock ups using the Centennial Mall aerial and Joel Sartore photos. Estimated completion is the end of November 2018.

Photos were selected for the Home page tiles with the exception of the *Initial Licensure* tile which will have a rendering. Casper will work on this and send to AA Lais.

**Action**

Motion by Maiellaro, second by Ciaccio to accept the draft strategic plan as presented and discussed. Voting Yes: Casper, Ciaccio, Maiellaro, Malmquist, Bergt; Voting No: None

**D NEW BUSINESS**

***CLARB Communique-August***

The article covered the creation of the Professional Licensing Coalition to promote federal regulation to immunize boards from antitrust damages. House Bill HR6515 was introduced this summer to limit private antitrust damages against boards and their staff while requiring a GAO report and recommendations on issues of concern to interest groups and policymakers. CLARB has also developed a press release in support of the regulation.

***CLARB Communique-ICOR Regulation Support Letter***

The article covered the joint support letter with the members of ICOR (Inter-organizational Council of Regulators).

***CLARB Communique-HR6515 Press Release***

***CLARB Regional Meetings Recap***

A recap of the web based regional meetings held in August was provided along with comments from each of the participating jurisdictions.

***CLARB Annual Meeting Recap***

A recap of the annual meeting held in Toronto, Ontario, Canada; September 27-29, 2018 was provided. The theme of this year's meeting was *Disruption*. Sessions covered updates on the legislative and regulatory environments, results on the friction analysis conducted by CLARB, an update on the student research project which took place at the University of Guelph which studied the outcomes/successes of candidates taking Section 1 of the LARE prior to graduation, technology as a disruptor, updates on the LARE, an open-forum discussion session, and CLARB Leadership Academy.

The Thursday afternoon rotating sessions included; Building Relationships, Exercising Your Voice, and Planning for 2019.

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The following were elected to the 2019 CLARB Board of Directors: Stan Williams-NC, President-Elect; Karen Kiest-WA, Vice President; Bob Gunderson-MN, Secretary; Edward Kinney-SC, and Ellen White-OK, Committee on Nominations.

The Bylaws Revisions allowing for a hybrid type board of directors did not pass (29-10). Of the 39 jurisdictions present at the meeting. The Bylaws requires 75% (30) of jurisdictions present to vote in favor the resolution in order to pass. The Task Force will look at the comments made and continue its work on the revisions.

**E COMPLIANCE**

**Cases-None**

**Compliance Issues**

City of Lincoln not allowing Landscape Architects to stamp certain drawings. A copy of the letter to the City of Lincoln Public Works Director, Miki Esposito, and her response were provided. Chairperson Bergt and Casper will attend the meeting. Dennis Scheer will be asked if he would like to be included. Chairperson Bergt will coordinate the meeting.

**F APPLICATIONS**

**Licensure by Reciprocity**

**Approved:** Noel John Aveton, TX; Robert David Berg, CO; Caitlin Le Bolte, NE; Ryan Andrew Hyllested, MN

**Action**

Motion by Maiellaro, second by Casper to approve the applications as presented and discussed. Voting Yes: Casper, Ciaccio, Maiellaro, Malmquist, Bergt; Voting No: None

**G FINANCIAL MATTERS**

**Financial Reports**

**Budget Status Report – July, August, September 2018**

**MTD General Ledger Detail Report – July, August, September 2018**

**Fund Summary Report – July, August, September 2018**

**FY 2018-19 Financial Profile – July, August, September 2018**

BM Weaver reported that with just over 25% of the fiscal year elapsed, 14.55% of the allocated expenses has been spent and 8.6% of the projected revenue has been received. Renewals are just starting to come in. January will give a truer picture of revenue for the year. Revenue was at an all time high for the first quarter of the year.

The Cash Fund is at \$42,317 as of the end of September which is \$5,300 higher than the same time last year. Policy LA P08.01 states the Board will strive to maintain a reserve of two times the annual budget. Staff will continue to monitor. The Board has discussed possibly adjusting fees when the rules and regulations are updated after the statute revisions have passed.

**Action**

Motion by Ciaccio, second by Malmquist, to accept the Financial Reports as presented and discussed. Voting Yes: Casper, Ciaccio, Maiellaro, Malmquist, Bergt; Voting No: None

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**H GENERAL INFORMATION**

A schedule of upcoming meetings and events was provided for review. The next meeting of the Board will be held on January 29, 2019, at 215 Centennial Mall S, 5<sup>th</sup> Floor, Small Conference Room, Lincoln, at 8:30am.

A roster of the Board Members was provided.

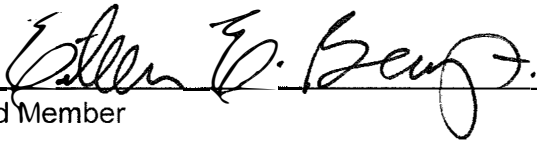
Professional Landscape Architects authorized to practice as of October 17, 2018: 122

***Other information***

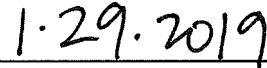
The CLARB LARE exam results from August 2018 were provided.

Approved Board policies as of October 17, 2018, were provide.

**Adjournment:** Chairperson Bergt adjourned the meeting at 10:01am



Board Member



Date