

Nebraska State Board of Landscape Architects

Board Meeting Notes

July 30, 2019

215 Centennial Mall South, 5th Floor Small Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Casper called the meeting to order at 8:31am and informed the public of the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on July 16, 2019, and on the Board's website in accordance with the Open Meetings Act.

Roll Call: Eric Casper, David Ciaccio, Todd Maiellaro, Gayle Malmquist, Jennifer Seacrest, and Bradley Swerczek

Staff Present: Jean Lais, Administrative Assistant (AA); Sandra Weaver, Business Manager (BM)

PUBLIC COMMENTS/APPOINTMENTS

No members of the public were present.

A CONSENT AGENDA

April 30, 2019 Meeting Minutes

Late PDH Approvals

Approved: Gregory Stachon, LA 339

Action

Motion by Malmquist, second by Ciaccio to approve the Consent Agenda as presented. Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

B REPORTS

Officers Report

Casper reported the notice of the two board vacancies has been forwarded to the American Planners Association (APA). It was also suggested the notice be sent the Nebraska Nursery and Landscape Association (NNLA).

Office/Staff

AA Lais informed the members that the database conversion project was abandoned by the Board of Engineers and Architects (NBEA) at its May 2019 meeting. Testing still had not begun at that time and the NBEA did not want to spend any further funds on the project. Executive Director (ED) Wilbeck was able to get the IT intern position re-classified to a senior IT classification and the position has been filled. He is currently learning the system and has been tasked with finding solutions to several on going issues.

It is ED Wilbeck's intention to either update the current system or research to see if there is another system that can be converted to and have support from the OCIO.

C OLD BUSINESS

Professional Landscape Architects Act (LB30) Update

A copy of an email from John Royster, ASLA Trustee, was provided with the status of LB30 at the end of the legislative session.

D NEW BUSINESS

CLARB

Annual Meeting September 26-28, 2019 – St Louis MO

Approval of Meeting Delegates

AA Lais, Chairperson Casper, and Seacrest were approved to attend the annual meeting.

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Action

Motion by Maiellaro, second by Swerczek to approve AA Lais, Chairperson Casper, and Seacrest to attend the CLARB Annual Meeting September 26-28, 2019, in St Louis MO. Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

Approval of Voting Delegate

Chairperson Casper was approved as the voting delegate at the CLARB Annual Meeting.

Action

Motion by Maiellaro, second by Malmquist to approve Chairperson Casper as the voting delegate at the CLARB Annual Meeting. Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

CLARB Leadership Slate

The following were selected as the Board's candidates to the CLARB Board of Directors and Committee on Nominations:

President-Elect: Cary Baird

Vice President: Les Smith

Treasure: Allison Fleury

Committee on Nominations: Chad Danos and Deborah Peters

Action

Motion by Ciaccio, second by Malmquist to vote for Baird as President-Elect; Smith as Vice President; Fleury as Treasure; and Danos and Peters to the Committee on Nominations. Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

CLARB Bylaws Resolutions

Resolution #1: General Updates, Voting & Membership, Leadership Advisory Council and Board of Director's Structure and Process – The revisions affect Articles I, II, III, IV, V, VI, VII (excluding Section 2, Paragraph 2), VIII, IX, X XI, and XII. Most of the changes are housekeeping in nature, but also allow for the expansion of leadership identification goals to emphasize diversity of talents, competencies, perspectives, thinking styles and demographics. and appointment of directors-at-large by the Leadership Advisory Council as a means for achieving the above goal.

Resolution #2: Eligibility Requirements to Serve on the Board of Directors (BOD) – The revisions affect Article VII, Section 2, Paragraph 2 related to the requirements for members. It removes the position of regional director and replaces it with director-at-large with the majority of the members of the Board of Directors required to be licensed professional landscape architects

Amendment to Resolution #2: Board Eligibility Requirements – The Indiana board is proposing an amendment that would require two-thirds of the BOD to be from member boards (licensees and/or staff) with a majority of the BOD being licensed professionals. The CLARB BOD is opposing this amendment, as it would limit the number of qualified candidates to fill vacancies.

Resolution #3: Organizational Structure of Regional Meetings – The Indiana board is proposing revisions that would require at least one annual regional meeting with additional meetings held as deemed necessary. The annual meeting is to be facilitated by the CLARB BOD and staff with at least one BOD member present to ensure concerns and comments are forwarded to the full BOD in a timely manner.

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Action – Resolution #1

Motion by Malmquist, second by Ciaccio to vote in favor Resolution #1. Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

Action – Resolution #2

Motion by Malmquist, second by Seacrest to vote in favor of Resolution #2 without the Indiana Amendment. Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

Action – Resolution #3

Motion by Malmquist, second by Swerczek to vote in favor of Resolution #3. Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

CLARB Webinar Schedule through September 2019

CLARB Webinar Schedule through September 2019 was provided.

CLARB Summer Updates

Updates on CLARB projects as of June 27, 2019, were provided.

Introduction of the Alliance for Responsible Professional Licensing

CLARB sent out an announcement regarding the founding of the Alliance for Responsible Professional Licensing (ARPL). The coalition members are: American Institute of Architects (AIA), American Institute of Certified Public Accountants (AICPA); American Society of Civil Engineers (ASCE), CLARB, National Association of State Boards of Accountancy (NASBA), National Council of Examiners of Engineering and Surveying (NCEES), and National Society of Professional Engineers (NSPE).

ARPL promotes a responsible, balanced approach to professional licensing. It aims to educate policymakers and the public on the importance of high standards, rigorous education, and extensive experience within the highly complex, technical professions that are relied upon to protect public safety, and enhance public trust. It also looks to offer best practices and solutions drawn from its experience to serve as models that work for the public and members of a given profession.

Travel Policy LA-P08.02 Revision

Comments from a single item audit performed by State Accounting were provided with regards to tips. AA Lais provided revisions to the travel policy based on these comments and others to update the policy to align with the State's policy as well as clarify reporting requirements.

Action

Motion by Maiellaro, second by Ciaccio to approve the revisions to Travel Policy LA-P08.02 as presented. Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

Strategic Plan

A copy of the current plan was provided. AA Lais updated the members on the launch of the new website on June 24, 2019.

Peer Review Committee 2020 Appointment

Tom Bentley's term on the committee expires at the end of the year. A new member will need to be appointed. Members are to forward the names of interested persons to Chairperson Casper. No action taken.

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E COMPLIANCE

Cases None

F APPLICATIONS

Licensure by Reciprocity

Approved: Rodrigo Abela, VA

Initial Licensure

Approved: Kayla Meyer, NE; Kelsey Moline, NE; Andrew Smith, IA

Action

Motion by Maiellaro, second by Malmquist to approve the applications as presented and discussed.

Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

BM Weaver entered the meeting at 9:15am

G FINANCIAL MATTERS

Financial Reports

Budget Status Report – April, May, June 2019

MTD General Ledger Detail Report – April, May, June 2019

Fund Summary Report – April, May, June 2019

FY 2018-19 Financial Profile – April, May, June 2019

BM Weaver reported that as of the end of the fiscal year, June 30, 2019, 67.71% of the appropriated expenses had been used and 122.57% of the projected revenue had been received. There was \$11,222 of the appropriation that was not used. There was approximately \$6,000 more revenue received than projected. The Cash Fund is at \$55,167.38, which is \$10,000 higher than the same time last year.

Action

Motion by Ciaccio, second by Malmquist to approve the Financial Matters as presented. Voting Yes: Maiellaro, Ciaccio, Seacrest, Swerczek, Malmquist, Casper; Voting No: None

BM Weaver left the meeting at 9:25am.

H GENERAL INFORMATION

A schedule of the upcoming meetings and events was provided for review. The next meeting of the Board is scheduled for October 29, 2019, at 215 Centennial Mall S, 5th Floor, Small Conference Room, Lincoln, at 8:30am.

Professional Landscape Architects licensed to practice as of July 23, 2019: 131

Other information

Approved Board policies as of April 24, 2019, were provided.

Adjournment: Motion by Maiellaro, second by Ciaccio to adjourn the meeting at 9:30am.



Board Member

10-29-19

Date