

Nebraska State Board of Landscape Architects  
**Board Meeting Minutes**  
**October 19, 2021**

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**CALL TO ORDER**

Chairperson Casper called the meeting to order at 8:38 a.m. and informed the public of the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on October 5, 2021 and on the Board's website in accordance with the Open Meetings Act.

**Roll Call:** Eric Casper, Chairperson, Bradley Swerczek, Jennifer Seacrest, Vice-Chairperson ABSENT: Derek Miller, Kristina Engler, Regan Pence

**Staff Present:** Gail Parris, Administrative Programs Officer (APO), Jean Lais, Administrative Programs Officer (APO)

**PUBLIC COMMENTS/APPOINTMENTS**

No members of the public were present.

**A CONSENT AGENDA**

**JULY 14, 2021 Meeting Minutes**

Motion by Seacrest, second by Swerczek to approve the Consent Agenda as presented. Voting

Yes: Seacrest, Swerczek, Casper; Voting No: None

**B REPORTS - None**

**C OLD BUSINESS**

**Unified/Allied Board Update**

Chairperson Casper discussed a possible framework.

**D NEW BUSINESS**

**2022 Renewal Audit Process**

Handouts were provided for review. The process for the first biennial renewal period and first audit were discussed. Ten percent of the licensees were contacted regarding submitting their twelve Professional Development Hours (PDH). The members chose to audit ten percent of the licensees per Board Rule 6.7. Board members will be assigned random PDH documents for review and approval.

**Presentation to UNL Students**

Vice-Chairperson Seacrest will join NBEA ED Wilbeck for the yearly licensure process presentation to UNL students, if needed.

**Action**

Motion by Swerczek, second by Casper to approve Seacrest to present to UNL students. Voting

Yes: Swerczek, Seacrest, Casper; Voting No: None

**Recognition Program Policy Revision**

The revision allows for recognition of non-board members. The cost per award increased from \$75 to \$100. The policy was approved by DAS-Personnel on August 26, 2021.

**Action**

Motion by Seacrest, second by Swerczek to approve the proposed increase in cost for the service recognition award. Voting Yes: Seacrest, Swerczek, Casper; Voting No: None

**CLARB**

Seacrest provided the CLARB Annual Meeting update. There were two major themes: The Uniform Standard and Diversity, Equity, and Inclusion. She spoke about the Uniform Standard, the pressure on licensure, and the push to strengthen unified accreditation. She showed a map indicating which states are in alignment with the Uniform Standard, and stated that she would like to see more

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---

representation in Nebraska counties. CLARB, ARPL, and other partners are creating resources that will assist in strengthening member boards' positioning regarding licensure and model law. The guided walk with the Peaces of Me organization presented the attendees with information and the technology used in daily navigation; and made suggestions on how spaces in the future can be mapped. CLARB is interested in obtaining more diversity of thought on the board, especially members of the community that will need more assistance in navigating physical spaces. CLARB is also planning to expand the number of testing sites and offer virtual proctoring for all sections of the LARE exam.

The Strong Partners segment highlighted the fact that 54% of women graduate from Landscape Architect programs but only 30% become licensed. Discussion was held on limits, barriers, and increasing licensure. The New York board is considering ways to incorporate historically excluded groups, and ensuring the rules do not create additional barriers. The Future of CLARB tasked attendees with developing an elevator pitch that can give the public a synopsis of the purpose of the board.

CLARB Region 4 Meeting Recap, Uniform Standard Recap and slides, CLARB/ASLA upcoming Web Licensure Summit and CLARB Leadership Opportunities communiques were provided for review.

**E COMPLIANCE** - None

**F APPLICATIONS**

**Administratively Approved**

*Licensure by CLARB Certificate*

**Approved:** Troy Noser, CO; Tavis Dockwiler, PA

**Action**

Motion by Seacrest, second by Swerczek to approve the applications for licensure as presented.

Voting Yes: Seacrest, Swerczek, Casper; Voting No: None

**G FINANCIAL MATTERS**

**Financial Reports**

*Budget Status Report – July, August, September 2021*

*MTD General Ledger Detail Report – July, August, September 2021*

*Fund Summary Report – July, August, September 2021*

*FY 2019-20 Financial Profile – July, August, September 2021*

*APO Lais entered the meeting at 9:41 a.m.*

APO Lais reported that, as of September 30 and with 25% of the fiscal year completed, less than 19% of the appropriated expenses had been used; this does not include payment of CLARB annual dues. Less than 2% of the projected revenue had been received. However, she noted this year's renewal period was just beginning. The Cash Fund as of September 30, 2021 was \$64,534 which is \$5,471 higher than last year. There will also be an increase in revenue with the change to biennial license renewals.

**Action**

Motion by Seacrest, second by Swerczek to approve the Financial Reports as presented. Voting

Yes: Swerczek, Seacrest, Casper; Voting No: None

*APO Lais exited the meeting at 9:49 a.m.*

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**Board Meeting Minutes**  
October 19, 2021

---

**H GENERAL INFORMATION**

A schedule of upcoming meetings and events was provided for review. The next meeting is scheduled for January 25, 2022 at 215 Centennial Mall South, small conference room. The meeting will begin at 8:30 a.m.

A roster of the Board members was provided.

Professional Landscape Architects licensed to practice as of July 23, 2021: 141

The website dashboard reports show the following number of total visits:

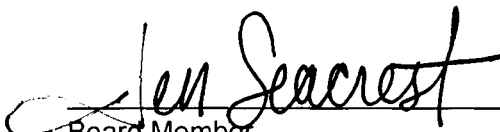
July: 128

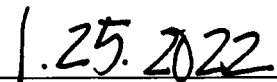
August: 200

September: 151

A copy of the approved Board policies as of January 26, 2021 was provided.

**Adjournment:** Chairperson Casper adjourned the meeting at 10:04 a.m.

  
Board Member

  
Date