

Nebraska State Board of Landscape Architects  
**Board Meeting Minutes**  
**August 19, 2022**  
215 Centennial Mall South Lincoln NE

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**CALL TO ORDER**

The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Seacrest called the meeting to order at 9:18 a.m. and informed the public of the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on August 5, 2022, and on the Board's website in accordance with the Open Meetings Act.

**Roll Call:** Derek Miller, Kristina Engler, Jennifer Seacrest; Absent: Regan Pence, Bradley Swerczek, Jonathan Hauck

**Staff Present:** Gail Parris, Administrative Programs Officer, Jean Lais, Administrative Programs Officer

***PUBLIC COMMENTS/APPOINTMENTS***

No members of the public were present.

**A Strategic Planning**

*Mission Statement*

The Mission Statement was reviewed and updated to reflect the language in statute 81-8, 184.02.

*Website Redesign*

After discussion it was the decision of the members to change the name from *Website to Communication*, and to update the website with photos that will be requested in the upcoming months. Additionally, this section will be moved to the end of the strategic plan.

*Student Outreach*

Per the mission statement, the board determined that Student Outreach is not in the mission of the board. This section was removed.

*Legislative Awareness*

The board decided that legislators will be contacted on an as-needed basis when proposed legislation could impact the board's mission. This section will be moved to follow the Public Awareness section.

*Board/ASLA Chapter Relations*

As part of the 2022 strategic plan, the board proposed to remove this section as it does not directly align with the board's mission. There will be further discussion before a final decision is made.

*Public Awareness*

The landing page of the website will be updated to reflect how the board protects public health, safety, and welfare of the public. This section will be moved to the beginning of the strategic plan.

*APO Lais entered the meeting at 10:39 a.m.*

**B 2023-2025 Biennium Budget Request**

APO Lais provided an overview of the budget request process. A copy of the spreadsheet used to develop the budget request was provided for review. Lais outlined the issues that will be listed in the request. These included a projected 3% increase each year of the biennium for the administrative services contract with the Board of Engineers and Architects (NBEA); a 3% increase in CLARB dues in both years. Lais will research the cost of developing an online renewal process beginning in FY 2023-2025. Some minor changes were made to update the language in the request.

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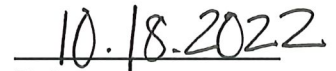
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Motion by Engler, second by Miller to approve the 2023-25 Biennium Budget Request as presented and discussed. Voting Yes: Engler, Miller, Seacrest; Voting No: None; Absent: Swerczek, Pence, Hauck

APO Lais exited the meeting at 11:10 a.m.

Adjournment: Chairperson Seacrest adjourned the meeting at 11:12 a.m.

  
Board Member

  
Date