

Nebraska State Board of Landscape Architects
Board Meeting Minutes
October 18, 2022

CALL TO ORDER

Chairperson Seacrest called the meeting to order at 9:02 a.m., and informed the public of the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on October 4, 2022, and on the Board's website in accordance with the Open Meetings Act.

Roll Call: Derek Miller, Jennifer Seacrest, Jonathan Hauck Absent: Bradley Swerczek, Regan Pence, Kristina Engler

Staff Present: Gail Parris, Administrative Programs Officer (APO); Jean Lais, Administrative Programs Officer (APO)

PUBLIC COMMENTS/APPOINTMENTS

No members of the public were present.

A CONSENT AGENDA

July 26, 2022, Meeting Minutes

Motion by Miller, second by Hauck to approve the minutes as submitted. Voting Yes: Hauck, Miller; Abstain: Seacrest Voting No: None

August 22, 2022, Meeting Minutes

Motion by Miller, second by Hauck to approve the minutes as submitted. Voting Yes: Hauck, Miller, Seacrest Voting No: None

B REPORTS

CLARB Updates

In the Know

Information about the CLARB/ASLA Licensure Summit was provided for review.

Office/Staff

APO Parris informed the members that the contract for the new database has been finalized with NCARB. The new Public Information Officer (PIO), Josh Frerking starts on October 31, 2022.

C OLD BUSINESS

CLARB Annual Meeting Recap

Jon Hauck shared with the board what CLARB's plans for the next year entailed. Among them are the continuation of the Practice of Foresight, adapting to a new legislative landscape around deregulation, defining 'area of practice', outreach with international landscape architects, and the L.A.R.E update.

Website Update Photos Request

The board discussed how the request will be made, the language to be used, and who will be contacted.

Strategic Plan Approval

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The Strategic Plan draft was provided for review. After discussion, the Communication Section was changed to reflect the following, "2. Request landscape architecture project photos to be received and updated annually."

Motion by Miller, second by Hauck to approve the strategic plan as edited. Voting Yes: Hauck, Miller, Seacrest Voting No: None

D NEW BUSINESS– *None*

E COMPLIANCE – *None*

F APPLICATIONS– *None*

APO Lais entered the meeting at 9:50 a.m.

G FINANCIAL MATTERS

Financial Reports

APO Lais reported that with just over 25% of the fiscal year elapsed as of September 2022, about 14% of the allotted appropriations had been used. Just 7% of the projected revenue has been received, but is expected to grow as renewals increase. The Cash Fund was at \$80,510 which is approximately \$16,000 higher than the same time last year. This is a result of lower travel expenses and the conversion to biennial renewals.

Action

Motion by Miller, second by Hauck to approve the Financial Reports as presented.

Voting Yes: Hauck, Miller, Seacrest Voting No: None

APO Lais exited the meeting at 10:08 a.m.

H GENERAL INFORMATION

A schedule of upcoming meetings and events was provided for review. The next meeting is scheduled for January 31, 2023, beginning at 9:00 a.m.

A roster of the Board members and the L.A.R.E. August 2022 results were provided

Professional Landscape Architects licensed to practice as of 04/12/22: 148

The website dashboard reports showed the following number of total visits:

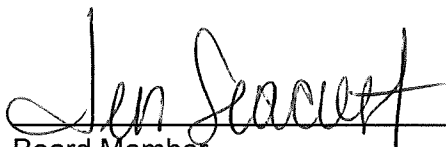
July: 428

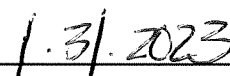
August: 216

September: 341

A copy of the approved Board policies as of January 27, 2021, and a copy of the Travel/Reimbursement policy as of January 26, 2021, were provided.

Adjournment: Chairperson Seacrest adjourned the meeting at 10:17 a.m.


Board Member


Date