Nebraska State Board of Landscape Architects
Board Meeting Minutes – July 29, 2026, 9:30 a.m.
215 Centennial Mall South, Lincoln NE

CALL TO ORDER

Chairperson Seacrest called the meeting to order at 9:35 a.m. and noted the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on July 14th, 2026, and on the Board's website in accordance with the Open Meetings Act.

Roll Call: Jennifer Seacrest, Chairperson; Jonathan Hauck, Vice-Chairperson; Dennis Bryers; Bradley Swerczek; Absent: Derek Miller; Kristina Engler

Staff Present: Cole Gressley, Administrative Programs Officer (APO); Jean Lais, Administrative Programs Officer (APO)

PUBLIC COMMENT/APPOINTMENTS

No members of the public were present.

A. CONSENT AGENDA

April 28, 2026, Meeting Minutes

Motion by Bryers, second by Swerczek, to approve the consent agenda. Voting Yes: Bryers, Hauck, Seacrest, Swerczek; Voting No: None; Absent: Miller, Engler

B. MEETING REPORTS

CLARB

Membership Meeting

A membership meeting will be held on August 12, 2026, to discuss the FY2027 election results, preview what to expect at the Annual Meeting, provide an update on the technology platform transition, and offer an overview of the priorities and initiatives planned for FY2027.

Office/Staff

APO Gressley informed the Board of progress on the database and the new website.

C. OLD BUSINESS

CLARB

Annual Meeting

APO Gressley reminded the Board of the upcoming annual meeting in Calgary, Alberta, Canada, August 26-29, 2026. Engler is the approved delegate and voting delegate.

Legislative- None

Other Old Business

Strategic Plan Review

A copy of the current strategic plan was reviewed.

D. NEW BUSINESS

CLARB

April 2026 LARE Results

The April 2026 LARE results were provided.

Legislative - ***None***

Other New Business - ***None***

E. COMPLIANCE – *None*

F. APPLICATIONS

Administratively Approved

Licensure by CLARB Certificate

LA 493 Taryn Borelli, LA 492 Brandon Hanna, LA 496 William Herrera, LA 495 Jason Hill

Initial Licensure – *None*

Licensure/Examinations

Licensure by Comity – *None*

Licensure by Reinstatement – *None*

LARE Applications without an LAAB/LAAC-accredited degree – *None*

Motion by Bryers, second by Hauck, to approve the applications as presented. Voting Yes: Bryers, Hauck, Seacrest, Swerczek; Voting No: None; Absent: Miller, Engler

G. FINANCIAL MATTERS

Financial Reports – January, February, April

Budget Status Report

MTD General Ledger Detail Reports

Fund Summary Reports

FY25-26 Financial Profile

APO Lais reported the Board spent approximately 80% of appropriated expenditures and received 105% of projected revenue for FY2025-26. As of the end of June 2026, the cash fund was just over $96,000, about $2,700 lower than the same time last year.

Motion by Swerczek, second by Hauck, to approve the financials as presented. Voting Yes: Bryers, Hauck, Seacrest, Swerczek; Voting No: None; Absent: Miller, Engler

Other Financial Matters

FY 26-27 Budget Status Draft

Governor Pillen Fiscal Restraint Memo

A summary of the governor's fiscal restraint memo, budget divisions' cash flow, allotment, and restraint initiatives, along with monthly cash flow template instructions and the cash flow worksheet, was provided. Also provided were the fiscal restraint and spending reduction initiative forms.

A discussion was held about passing the online transaction fees on to applicants and licensees. The members instructed APO Lais to inquire about the Board's ability to pay ACH transaction fees, but to pass along all other payment-type fees to the applicants and licensees.

A discussion was also held regarding reducing travel expenses. Travel will already be reduced for FY2026-27, as the Board is sending only one delegate to the CLARB Annual Meeting, instead of the budgeted two. The members also discussed the possibility of holding a couple of meetings virtually to further reduce mileage expenses.

The members instructed APO Lais to revise the cash flow worksheet and spending reduction initiative issues forms to reflect the discussions.

Motion by Bryers, second by Swerczek, to revise the cash flow worksheet and spending reduction initiative as discussed. Voting Yes: Bryers, Hauck, Seacrest, Swerczek; Voting No: None; Absent: Miller, Engler

2027-2029 Biennium Budget

APO Lais provided a copy of the draft biennium budget narrative and the budget spreadsheet for review. The draft narratives must be entered into the system no later than August 10, 2026. Once a response is received regarding the online transaction fees, APO will revise to incorporate, if possible, a split of responsibility between the Board and the applicants/licensees. If possible, the goal is to have the switch made before the 2026 renewal process begins in October.

A meeting will be scheduled for September 8 or 9, 2026, to review and approve the final budget submittal.

H. GENERAL INFORMATION

A schedule of upcoming meetings and events was provided. The next regular board meeting is scheduled for October 27, 2026, at 9:30 a.m. at 215 Centennial Mall South, Lincoln, NE.

Other Information

A copy of the website analytics for April, May, and June 2026 was provided.

	April	May	June
Visits	*420*	*449*	*914*
New Users	*409*	*441*	*895*

A copy of the Board's approved policies as of January 30, 2024, was provided.

ADJOURNMENT

Chairperson Seacrest adjourned the meeting at 10:37 am.

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Board Member