Nebraska State Board of Landscape Architects

Board Meeting Minutes – November 3, 2026, 9:30 a.m.

215 Centennial Mall South, Lincoln NE

CALL TO ORDER

Chairperson Seacrest called the meeting to order at 9:38 a.m. and noted the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on October 20, 2026, and on the Board's website in accordance with the Open Meetings Act.

Roll Call: Jennifer Seacrest, Chairperson; Dennis Bryers; Kristna Engler; Absent: Jennifer Cross, Derek Miller, Bradley Swerczek

Staff Present: Jean Lais, Administrative Programs Officer (APO); Ariel Born, Administrative Programs Officer (APO)

PUBLIC COMMENT/APPOINTMENTS

A. CONSENT AGENDA

July 29, 2026, Meeting Minutes

September 8, 2026, Meeting Minutes

Motion by Bryers, second by Engler, to approve the July meeting minutes. Voting Yes: Bryers, Engler, Seacrest; Voting No: None; Absent: Cross, Miller, Swerczek
KE, DB

B. MEETING REPORTS

CLARB

August Membership Webinar Recap

APO Lais provided a recap of the August 12, 2026, Membership Webinar.

2026 Annual Meeting Recap

A recap of the annual meeting held on August 26-29, 2026, in Calgary, AB, was provided by Engler and APO Lais.

Office/Staff

APO Lais introduced Ariel Born, the new NBEA Administrative Programs Officer I, who was promoted from the Office Specialist position. She replaced Cole Gressley, who left the board in August. She began her new duties on October 5, 2026.

APO Lais informed the members that the database will move to a new platform at the beginning of February 2027. There will be a blackout period the last week of January to move the data and test for any issues. The new platform gives staff more control over the design and content than the current database. Applicants will also be able to check on the status of their application, and users will still be able to update their contact information as needed.

C. OLD BUSINESS

CLARB – *None*

Legislative

LB660 Rules and Regulations Report

LB 660 was passed during the 2025 legislative session and requires all agencies to review their rules and regulations every five years. The first review is due no later than June 30, 2027. The Board discussed the requirements at the April 2026 meeting. As there have been staff changes since then, the current staff requested clarification on how the Board wished to proceed.

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Chairperson appointed herself and Bryers to an ad hoc committee to work with staff on the submittal. Staff will work on a draft/example, and then APO Born will schedule a meeting to go over it. The final draft will be brought to the Board no later than the April 2027 meeting for approval.

Other Old Business – *None*

D. NEW BUSINESS

CLARB

ICOR Practice Overlap Feedback Request

A request was received for feedback from the Interorganizational Council on Regulation (ICOR) *Practice Overlap Guidance* released earlier in the year. Feedback is being requested on how the guidance is being used, identify areas where additional clarification may be needed, and inform future enhancements. ICOR requests that the guidance be shared with licensees and local professional societies and encourages them to provide feedback.

A communication template has been provided, and a webpage has been created with feedback opportunities and other related resources. As the members determined the objective of the request aligns with the Board's Strategic Plan, they directed staff to send the request to the licensees.

Legislative – *None*

Other New Business

Deletion of Policy LA P24.01

The policy provides guidance to licensees who failed a professional development (PDH) audit, covering the time granted to remedy the shortage and the available extensions. The policy was promulgated as Title 231 NAC, Rule 6.7.1, which took effect on November 25, 2025, rendering the policy unnecessary.

> *Motion by Bryers, second by Engler, to approve the deletion of Board Policy LA P24.01. Voting Yes: Bryers, Engler, Seacrest; Voting No: None; Absent: Cross, Miller, Swerczek*

Strategic Plan Review

A copy of the current Strategic Plan was provided. As it has been several years since the photos on the website home page were updated, the members requested that APO Born send a request to the licensees for possible replacements.

The members requested the ICOR Practice Overlap Guidance Executive Summary be included with the senator letters when they are sent out this year. APO Born will draft a paragraph to the letter regarding the guidance document and send it to Chairperson Seacrest for approval.

E. COMPLIANCE – *None*

F. APPLICATIONS

Administratively Approved

Initial Licensure – *None*

Licensure by Comity

LA 504 Steven Andrew Brunner, LA 505 Rebecca Suzanne Colbert, LA 491 Kylie Durekas, LA 498 Dorothy Kathryn Brandt Faris, LA 499 Kyle Lynn Fiddelke, LA 506 Earl Herbert Graffam Jr, LA 497 Zachary Kane Heitzman, LA 495 Jason Bryce Hill, LA 499 Gregg Barton Leicester, LA 502 Ethan Reed Morrow, LA 510 Matthew Michael Parks, LA 501 Jonathan Albert Romero, LA 509 Kevin Bradley Small, LA 508 Nicholas Harold Streng, LA 503 Lisa Tziona Switkin, LA 507 Jesse Symynkywicz

Licensure by Reinstatement – *None*

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Motion by Engler, second by Bryers, to approve the applications as presented. Voting Yes: Bryers, Engler, Seacrest; Voting No: None; Absent: Cross, Miller, Swerczek

G. FINANCIAL MATTERS

Financial Reports –July, August, September

Budget Status Report

MTD General Ledger Detail Reports

Fund Summary Reports

FY26-27 Financial Profile

APO Lais reported that as of September 30th, the Board spent approximately 15% of appropriated expenditures and received 6% of projected revenue for FY2026-27. As of the end of September 2026, the cash fund was at $96,944, about $2,800 more than the same time last year.

Motion by Bryers, second by Engler, to approve the financial reports as presented. Voting Yes: Bryers, Engler, Seacrest; Voting No: None; Absent: Cross, Miller, Swerczek

Other Financial Matters

Financial Program Consolidation

NBEA ED Wilbeck and APO Lais met with the Board's legislative fiscal analysis to discuss the Board's 2027-2029 Biennium Budget Request. During the conversation, it was suggested that the Board may want to investigate combining its budget request with that of the Board of Engineers and Architects.

By doing so, it would create one budget request instead of two. The Board would still have full control of its budget, but would save staff time in preparing the budget request and related budget reports.

After discussion, the members did not feel there was any value in combining the budget requests.

H. GENERAL INFORMATION

A schedule of upcoming meetings and events was provided. The next regular board meeting is scheduled for January 26, 2027, at 9:30 a.m. at 215 Centennial Mall South, Lincoln, NE.

Trends in Licensure

Numbers as of October 30, 2026

Professional Landscape Architects..... 193
In-State 44
Out-of-State 144

Other Information

A copy of the website analytics for July, August, and September 2026 was provided.

	July	August	September
Visits	*544*	*567*	*472*
New Users	*536*	*556*	*458*

A copy of the Board's approved policies as of January 30, 2024, was provided.

ADJOURNMENT

Chairperson Seacrest adjourned the meeting at 10:19 a.m.

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Board Member

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