CALL TO ORDER
The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Bryers called the meeting to order at 1:44 pm and informed the public of the location of the Open Meetings Act. Notice of the meeting was published on the Board's website and in the Lincoln Journal Star in accordance to the Open Meetings Act.

Roll Call: Eileen Bergt, Dennis Bryers, Todd Maiellaro, Gayle Malmquist, Gary Wells; Absent: David Ciaccio

Staff Present: Jean Lais, Administrative Assistant (AA); Sandra Weaver, Administrator (AD)

Election of Officers
Action Motion by Malmquist, second by Maiellaro to elect Bryers as Chairperson. Voting Yes: Maiellaro, Malmquist, Wells, Bergt, Bryers; Voting No: None; Absent: Ciaccio

Action Motion by Malmquist, second by Maiellaro to elect Bergt as Vice-Chairperson. Voting Yes: Maiellaro, Malmquist, Wells, Bergt, Bryers; Voting No: None; Absent: Ciaccio

Public Comment/Appointments
No members of the public were present

A Consent Agenda
Meeting Minutes
October 28, 2014, meeting minutes were approved as presented
January 6, 2015, meeting minutes were approved as presented
Late PDH submittal approvals
Approved: Daniel Erlandson, Peter Conway, Gina Ford

Action Motion by Wells, second by Bergt to approve the Consent Agenda as presented. Voting Yes: Maiellaro, Wells, Bergt, Bryers; Voting No: None; Absent: Ciaccio; Abstain: Malmquist

B Committee Reports
Peer Review Committee Report
A copy of the Committee's report was included along with copies of the Professional Development Hours (PDH) in question for Tate, Enevoldsen, and Wencel. The committee did not feel comfortable making a recommendation on these submittals due to the nature of the courses taken. After review, the Board felt the courses taken did qualify as allowed in Chapter 6 of the Board's Rules and Regulations.
Approved: Franklin Tate, Hall Enevoldsen, Grant Wencel

Action Motion by Maiellaro, second by Bergt to approve the PDH submittals for Tate, Enevoldsen, and Wencel. Voting Yes: Maiellaro, Malmquist, Wells, Bergt, Bryers; Voting No: None; Absent: Ciaccio

Officers Report
CLARB

Model Board Development Partner Solicitation
AA Lais provided a copy of the "Model Board" model created by the CLARB MBE Committee in 2014. The committee will be expanding on the work already done to create a formal plan draft to be presented at the Annual Meeting this year. They will be partnering with two boards, one multi-discipline and one stand alone, to help create the plan. Solicitations will be going out the beginning of February and requests for participation will be due by the beginning of March. Selection of the two board will be determined at the end of March. This will be a two year commitment. The first year will be the plan development and the second year will be the plan implementation.
After discussion it was agreed that this was not the right time to participate in this solicitation.
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Action  Motion by Wells, second by Bergt to not submit a solicitation for the CLARB "Model" Board plan.
Voting Yes: Maiellaro, Malmquist, Wells, Bergt, Bryers; Voting No: None; Absent: Ciaccio

Office/Staff - None

C Old Business
Governance Issues
Statute Revision Draft
A copy of the latest version of the bill was included for review. Senator Mello decided on January 8th not to sponsor the bill due to the ongoing language conflicts with the American Institute of Architects-Nebraska (AIA) and the Nebraska Nursery and Landscape Association (NNLA). The board was not able to find another senator in the short time available to sponsor the bill this year. Chairperson Bryers had approached Senator Cook, but declined sponsoring the bill this year, but may be willing to work with the Board to sponsor it during next year's session.
AIA has an issue with the word “facilities” on page 3, line 29 in the definition of Landscape Architecture. Chairperson Bryers had suggested changing the word to “areas”. There has been no response from AIA on this change.
NNLA felt the revised wording of the exemption on page 18, lines 13-18 was still too restrictive. There is concern that while those attending the January 6th meeting understood the intent of the proposed language, the wording was not clear enough to those outside the meeting as to what was included and not included. Wells had made a suggestion to look at the language in Ohio’s law. The other members felt it would be beneficial to look at other surrounding state’s language to determine if there was better wording that could be used. AA Lais will provide the members with language from Ohio, Kansas, Missouri, Colorado, South Dakota, Iowa, and Wyoming and the Board will consider revising the language in this section at the April meeting.
The following next steps in the revision process were determined:
- Look at the language from OH, KS, MO, CO, SD, IA, and WY at the April meeting
- Chairperson Bryers will follow up with Senator Cook after the current legislative session is ends
- Follow up with the stakeholders will be determined after the meeting with Senator Cook
- The goal is to have all language and a sponsoring senator in place no later than October 2015

Landscape Architect Items - None

D New Business
Governance Issues
Board Policies - None
Rules and Regulations - None
Statutes - None

Landscape Architect Items
PDH Submittal from Theresa Clark
Theresa Clark's renewal for 2015 was received on October 17, 2014, without any PDH included. AA Lais sent a letter requesting this information the same day. On November 3, 2014, PDH was submitted but is from 2013. AA Lais sent a letter stating PDH needed to be from 2014. Follow up letters have been sent on December 11, 2014, and January 9, 2015. No response has been received. The Board gave Clark a deadline of April 15, 2015, to submit her updated PDH. AA Lais will follow up with a letter to her.
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Strategic Plan  
Current Strategic Plan  
The members requested the date on “Introduce a legislative bill with revisions” to 2016. No action taken.

E Compliance  
New Cases - None  
Pending Cases - None  
Action  
Compliance Issues  
City of Lincoln not allowing Landscape Architects to stamp certain drawings  
No discussion was held and no action taken.

F Applications  
Licensure/Examination  
Applications for Licensure by Reciprocity  
Approved: Shipton, James - Littleton, CO  
Applications for Initial Licensure  
Approved: Stachon, Gregory - La Vista, NE  
Action  
Motion by Maiellaro, second by Malmquist to approve Shipton for licensure by Reciprocity.  
Voting Yes: Maiellaro, Malmquist, Wells, Bergt, Bryers; Voting No: None; Absent: Ciaccio  
Action  
Motion by Bergt, second by Wells to approve Stachon for Initial Licensure. Voting Yes: Malmquist, Wells, Bergt, Bryers; Voting No: None; Absent: Ciaccio; Abstain: Maiellaro

Weaver entered the meeting at 3:20p

G Financial Matters  
Budget Status Report – October, November, December 2014  
MTD General Ledger Detail Report – October, November, December 2014  
Fund Summary Report – October, November, December 2014  
Financial Profile FY 2014/2015 – October, November, December 2014  
With 50% of the fiscal year passed, just over 50% of the appropriated expenses have been spent and 73.2% of the projected revenue has been received. This does not include any renewals that have been received during January. The Fund balance is at $32,718.

Other Financial Matters  
Governor's Proposed 2015-2017 Biennium Budget  
A copy of the Governor's Proposed budget was included for review. The Board was not given the requested $1,147.00 for additional travel to CLARB meetings. The budget hearing is currently set for February 24, 2015.  
The Board had three areas in which increases were being requested. The increase in the Service Contract with the NBEA and the additional expense of the merchant fees for offering online renewals in FY 2016/2017 was given. AD Weaver is working on a spreadsheet for the FY 2015/2016 Service Contract and will send it out as soon as it is completed.  
The final appropriation should be completed and ready for the July meeting. AD Weaver will also work on the remaining expenses and projected revenue for FY 2014/2015 to see if there is any funds that may be used to help offset sending an additional person to the 2015 CLARB meeting. She will have this ready for the April meeting.  
Action  
Motion by Maiellaro, second by Wells to approve the Financial Matters as represented and discussed. Voting Yes: Maiellaro, Malmquist, Wells, Bergt, Bryers; Voting No: None; Absent: Ciaccio
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Weaver left the meeting at 3:48p

**H General Information**
- Public Notice publication as submitted to the Lincoln Journal Star provided for review
- Board meetings and schedule provided for review - The next scheduled meeting of the Board is April 28, 2015.
- Roster of Board members provided for review
- Appointment of Malmquist documents provided for review.

**Licensing Trends**
- Trends in Licensure and Fiscal Activity Reports provided for review

**Other**
- December LARE Results provided for review
- Approved Board Policies & Record of Board Action to Change Statutes and Rules & Regulations provided for review

**Adjournment:** Motion by Maiellaro, second by Wells to adjourn the meeting at 4:00pm

The next Board of Landscape Architects board meeting is currently scheduled for April 28, 2015 at 1:30p at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, small conference room.

Board Member

28 April 2015

Date